



**District Accountability Committee
Meeting Minutes
Wednesday, September 27, 2023**

1. Introductions – *All DAC members introduced themselves.*

2. Overview of DAC

- a. Purposes of DAC/SAC
- b. ESD Bylaws
- c. DAC Board Charges
- d. Meeting schedule for 2023-24

Dan Snowberger shared documents outlining the above and provided an opportunity for dialogue and questions. No changes were suggested.

3. Election/Selection of a Chairperson and Secretary.

Crisy Howell volunteered as Chair. Kristen Sandborn volunteered to be Vice Chair. Courtney Bolling-Harris volunteered as Secretary. All were confirmed by the membership

4. District's Unified Improvement Plan

- a. School & District Performance Framework
- b. Biennial plan for the district
- c. School UIP's (SAC should review at next meeting)

Dan Snowberger reviewed the District Performance Framework. It was realized that the black and white copies lacked critical information so we will provide a color copy at the next meeting. Dan shared the executive summary of the Unified Improvement Plan and sought feedback or questions. Schools will need to have their UIP's completed by October 15. SAC's should still review them even if they meet after that time as these are living documents.

5. Calendar Creation – 2024-25 and 2025-26

- a. Review of current calendar
- b. Draft survey for staff and families

Dan Snowberger shared our current calendar and discussed a draft survey for both parents and staff. A suggested question was added about traditional vs. a more year-round calendar option. Dan will produce a question and provide for feedback prior to sending it out. The results of the survey will be provided for review at the next meeting as we work to develop a couple of calendar options.

6. State waiver request on using non-licensed substitutes

Dan Snowberger shared the district's desire to seek a waiver from substitute licensure requirements. This will allow the district to access a pool of highly trained subs that do not currently hold a Colorado Substitute License. Feedback was requested from DAC members. No concerns were voiced. Based on feedback from the DAC and no opposition following the four week posting in the local newspaper, the board will pass a resolution requesting that waiver from the State Board of Education. That resolution is likely to appear on the November 13th Board Agenda.

7. Public comment

No requests for public comment were received.

8. Other business

A question on day of the week for meetings surfaced. After some discussion, meetings were moved to the fourth Thursday of the month instead of the fourth Wednesday of the month starting in October. This will alleviate some conflicts that existed from members.

9. Next meeting: Thursday, October 26, 2023

Meeting was adjourned at 7:50 pm